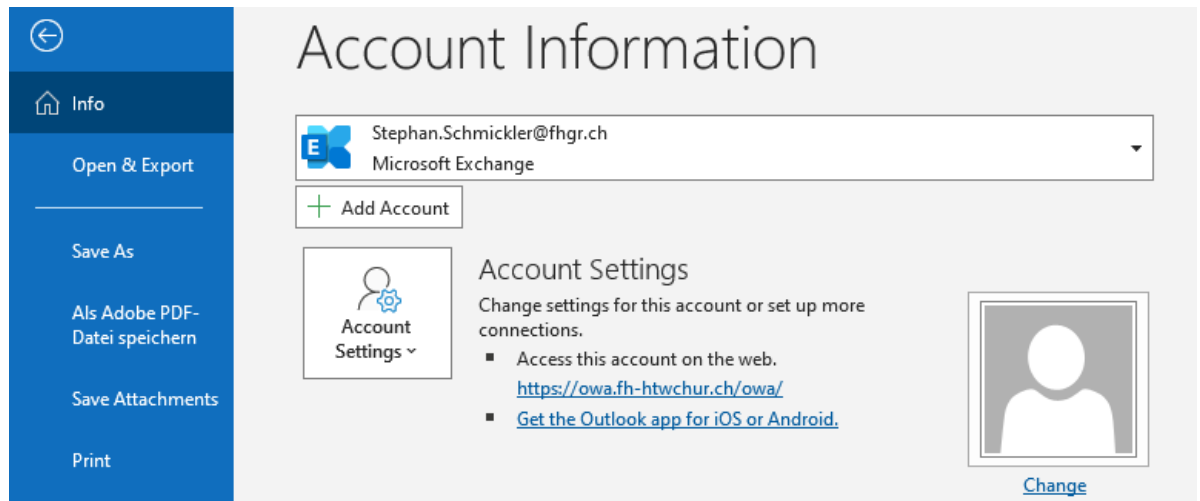


FHGR-Mail with Microsoft Office Outlook (automatic)

Required for the setup is a working internet connection.

1. Start Outlook and click on „File“.
2. Click on Klicken Sie auf „Add Account“.



3. Enter your data accordingly and click on „Connect“.



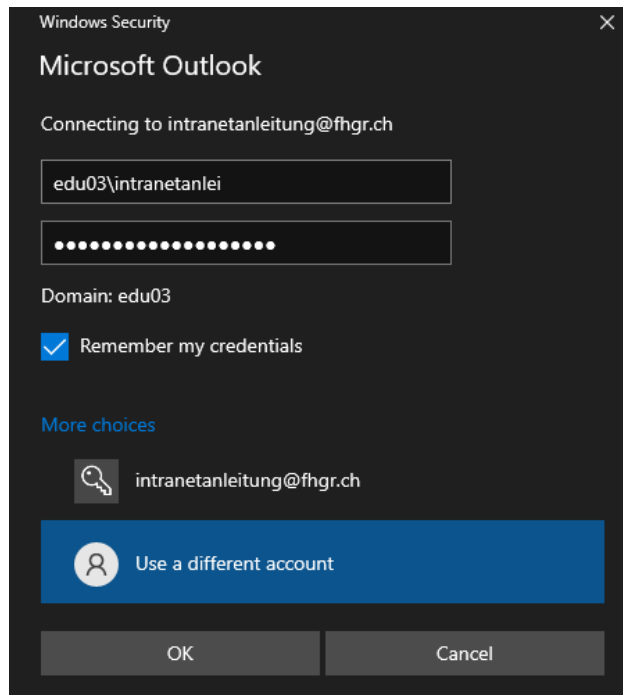
Email address

Advanced options ▾

Connect

No account? [Create an Outlook.com email address to get started.](#)

4. If the following window appears click on „More choices“ and afterwards on „Use a different account“. Replace your e-mail address with your username and a preceding „edu03\". To prevent having to enter a password every time you start Outlook click on „Remember my credentials “.



5. Your E-Mail Account will be set up automatically.